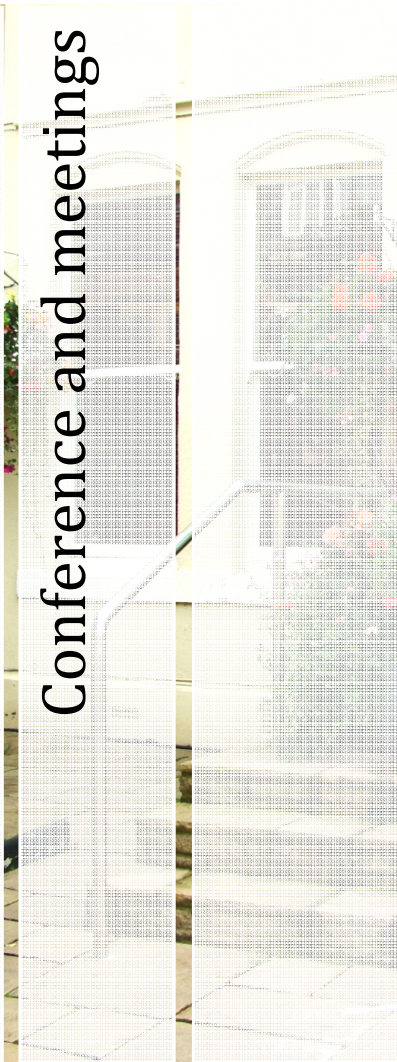


The Caledonian Hotel

Conference and meetings



The Caledonian Hotel
Osborne Road
Jesmond
0191 281 7881

All you need to know about Conference and meetings at the Caledonian Hotel.

The Caledonian Hotel, located just outside the city centre is ideal for training courses, meetings and conferences. There are good connections from the central transport network as well as good road connections from the rest of the region.

At The Caledonian we understand the importance of time and it is for this reason that we take great care to ensure we keep to your tight schedules and requirements. Our trained team are available throughout the duration of your stay to ensure your objectives are fully met.

We offer delegate packages to suite your needs or we can tailor make a package which will suite your need precisely.



The Avon suite is ideal for the larger meeting or seminar or if you just want space to move, care out group exercises or have syndicate areas.

The Avon benefits from having natural day light and high ceilings which give the room a nice ambience

We can provide most audio visual equipment to facilitate your presentations and a technician can also be provided if need at an additional cost.

The Hadrian is an ideal training room where the delegates' can be close to the trainer, feeling less intimidated and more involved with the training that is being presented.

The Hadrian also benefits from natural light and has a light airy atmosphere. All the rooms can be set to your requirements whether it be Boardroom, Classroom or Theatre style and refreshments can be set in the room or in a separate break out area to suite your needs.

Our porters are on hand to help with those last minute changes if required, photocopying and secretarial service are also available should the need arise.



The Bamburgh and Lindisfarne suites are ideal for smaller meetings or used together for an exhibition space. Both rooms benefit from natural light and have high ceilings with good lighting. We also have a number of smaller rooms either for syndicates or smaller meetings,



Refreshments during the event can be within the room so as to have constant tea and coffee available or can be in a breakout room at set times to coincide with your schedule.



Lunch can be as simple and light as you require. A working lunch can be provided in your meeting room or if delegates prefer a break, then the Billabong Bistro is available for a sit down meal from the conference menu.



Tailor-Made

Each event, from conception to completion is approached with the highest level of expertise and dedication. Our conference team offer a bespoke service, developing an event programme specific to your individual objectives.

Business V Pleasure

If striking the balance between business and pleasure is an important element of your event, the Caledonian has plenty to offer. 89 spacious bedrooms, the relaxed ambience of the Billabong Bistro and the lively Billabong Bar with heated terrace are all waiting at the end of a long day.

Conference Rates

Room Hire Includes delegate place settings – pads, pens & name cards

Bottled mineral water

Sweets

Suite	Half Day/Evening	Full Day
Avon	£250.00	£450.00
Lindisfarne	£165.00	£250.00
Bamburgh	£165.00	£250.00
Hadrian	£180.00	£275.00
Jesmond	£ 90.00	£150.00
Osborne	£ 75.00	£120.00

Rack 24hour - £135

Daily Delegate Rate £40.00

Delegate Packages

Daily Delegate Rates

For extra flexibility we've devised a three tier system for our daily delegate rates to meet with varying budgets and catering requirements.

All rates include the following:

- Main meeting room hire – 8 hours
- Overhead projector & screen
- Bottled mineral water (1/2 bottle per delegate) and sweets
- Name cards, stationary kit, writing pads & pens

Business Rate £35.00 per person

- 3 servings of tea or coffee served with biscuits
- 2 course light lunch

Executive Rate £45.00 per person

- Arrival tea or coffee served with Danish pastries
- Mid-morning tea or coffee served with biscuits
- Afternoon tea or coffee served with fruit platter & cakes
- 2 course premier table d'hote lunch served with selection of fruit juices & tea or coffee

24 Hour Delegate Rate £135.00 per person

As Business daily delegate rate with the inclusion of the following:

- 3 course table d'hote dinner in the Billabong Bistro
- Overnight accommodation
- Full English breakfast

Equipment

Screen	£20.00	Overhead Projector	£40.00
Flipchart, Pad & Pens	£15.00	TV & DVD / Video	£80.00
LCD Projector	£175.00	Standard PA System	£150.00
Laptop	£175.00	Video Role Play Kit	£150.00
Whiteboard	£ 15.00	Lectern (Standard)	£40.00

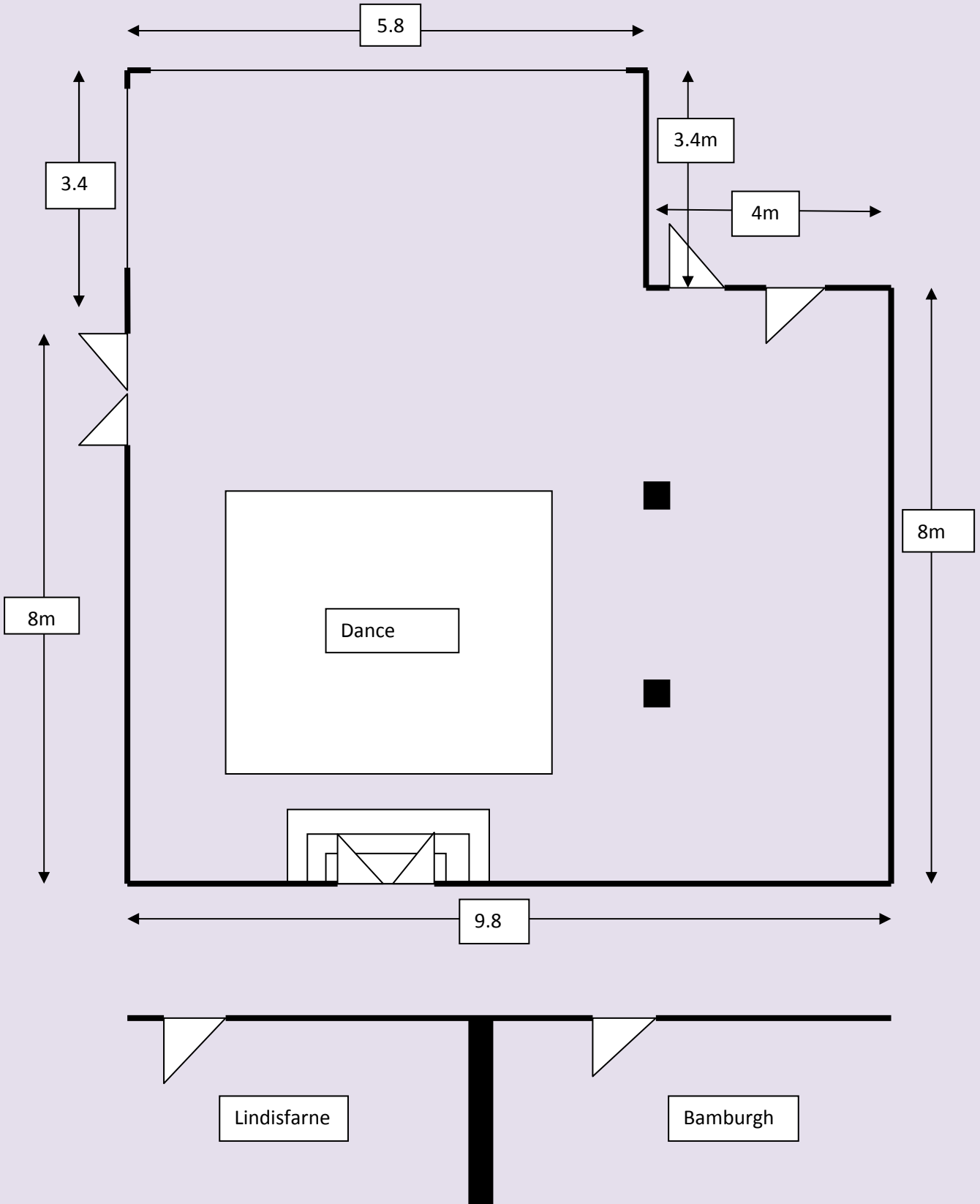
Refreshments

Tea / Coffee & Biscuits	£1.90 pp	Danish Pastries	£2.00 pp
Fruit Scone, Jam & Butter	£1.75 pp	Fruit Platter	£2.00 pp
Muffins Mini (£1.00)	£2.00 pp	Individual Cakes	£2.00 pp
Fruit Juice	£5.00 per jug	Mineral Water	£3.50 per bottle
Fruit Smoothie	£6.00 per jug	Bacon / Sausage Rolls	£3.95 pp
Sandwiches	From £3.95 pp	Crisps, Nuts & Olives	£2.00 pp
Soup/sandwich	£6.95 pp	3 Course evening meal	From £15
Finger Buffet	From £8.00 pp	2 course hot & cold buffet	£9.50 pp
Sandwiches/wraps	£5.95 pp		

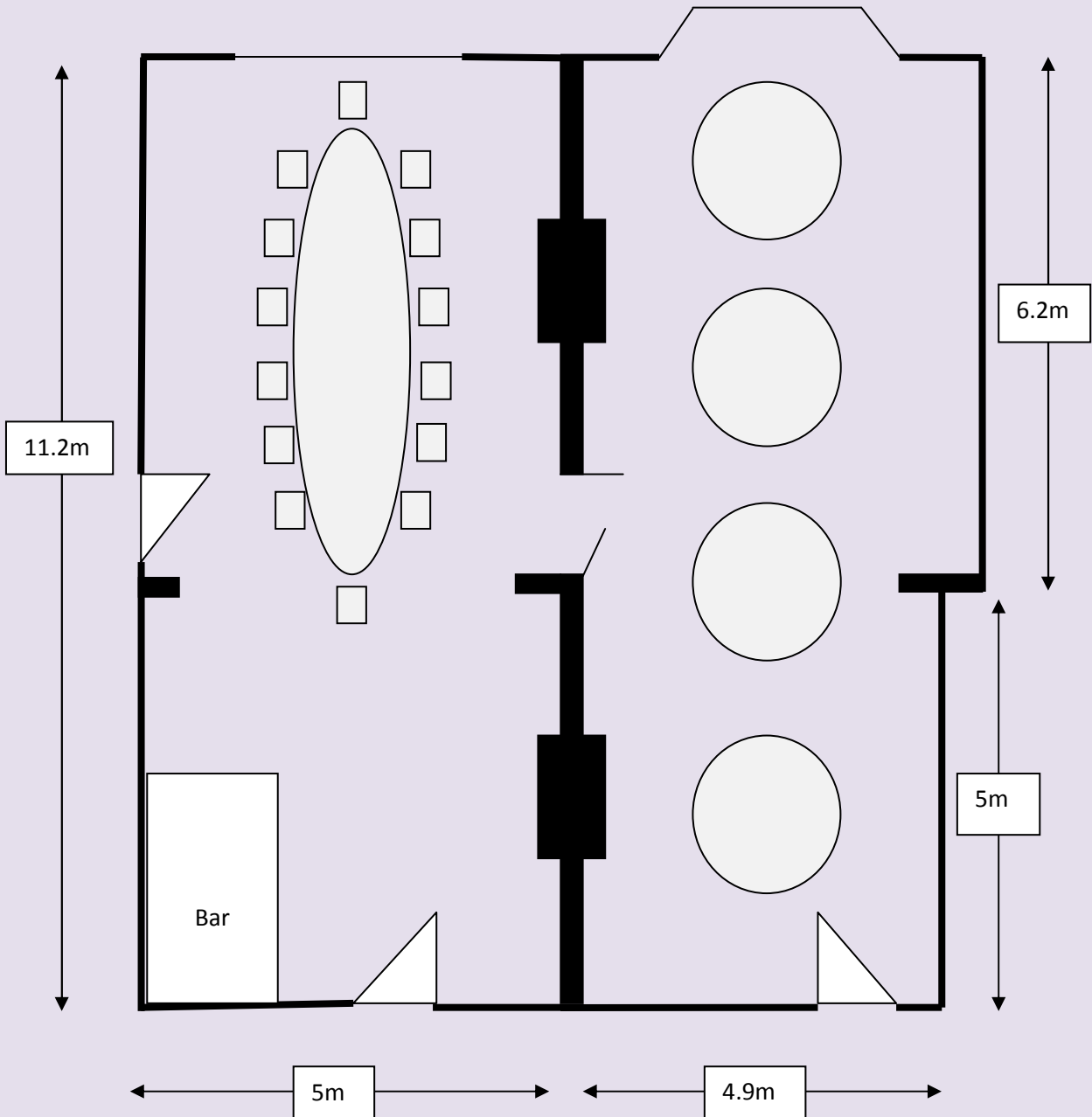
Room Capacities

Suite	Theatre	U shape	Boardroom	Classroom	Cabaret	Dinner
Avon	100	40	45	50	40	100
Lindisfarne	40	16	20	20	20	50
Bamburgh	30	12	16	16	10	20
Hadrian	50	25	30	25	20	50
Jesmond	20	8	15	10		
Osborn	12		8	8		
G4	12		8	8		

Avon Room Lay Out



Bamburgh And Lindisfarne Room Layout



Hadrian Room Layout

